

MINUTES FORMALLY APPROVED BY THE COMMITTEE AT ITS MEETING ON 12
FEBRUARY 2008



SURREY
COUNTY COUNCIL

Minutes of meeting

SURREY COUNTY COUNCIL LOCAL COMMITTEE (GUILDFORD)

Date: THURSDAY 13 DECEMBER 2007

Time: 7.00 pm

Place: NORMANDY VILLAGE HALL, NORMANDY, GU3 2DE

Members present:

Surrey County Council

Mr Bill Barker (Horsleys) (Chairman)
Ms Sarah Di Caprio (Guildford South-East)
Mr David Goodwin (Guildford South-West)
Mrs Marsha Moseley (Ash)
Mr Edward Owen (Guildford East)
Mr Tony Rooth (Shalford)
Ms Pauline Searle (Guildford North)
Ms Fiona White (Guildford West) (Vice Chairman)

Guildford Borough Council (for Transportation matters)

Ms Liz Hogger (Effingham)
Ms Diana Lockyer-Nibbs (Normandy)
Mr Terence Patrick (Send)
Ms Jenny Wicks (Clandon & Horsley)
Ms Caroline Reeves (Friary & St Nicolas)
Ms Gill Harwood (Stoughton)
Mr Roy Hogben (Tillingbourne)

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The following issues were raised during the informal public questions session:

- Parking problems in Westborough and the Ashenden Estate (Mr Griffiths)
 - Right turn exit out of Fairlands estate (Mr McGill)
 - Parking problems on Shepherds Hill and Fentum Road (Mr Holt)
-

All references to Items refer to the Agenda for the meeting.

IN PUBLIC

56/07 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from David Davis, Mike Nevins, Melanie Wilberforce, Tony Phillips (substituted by Gill Harwood), Nigel Manning (substituted by Roy Hogben), and Anne Meredith (substituted by Caroline Reeves).

57/07 MINUTES OF THE LAST MEETING (27 SEPTEMBER 2007) [Item 2]

Agreed and signed by the Chairman.

58/07 DECLARATIONS OF INTEREST [Item 3]

Five Members declared personal interests in Item 7:

- Eddie Owen is Chairman and Trustee Director of Guildford Association of Voluntary Service (GAVS) and Voluntary Action South West Surrey (VASWS)
- Sarah Di Caprio is a Trustee Director of GAVS and being considered as a Trustee Director of VASWS
- David Goodwin's daughter uses the facilities of Disability Challengers
- Fiona White represents Guildford Borough Council for Guildford Action for Community Care and on the management committee of the Barn Youth Project
- Pauline Searle is a trustee of Disability Challengers.

59/07 PETITIONS [Item 4]

A petition of 87 signatures was received from Mr Carroll of 42 Northway, Guildford concerning traffic problems along Northway. (The details of the petition and the written response are attached to these minutes.) Mr Carroll addressed the Committee explaining the problems of rat-running, accidents and the need for speed-humps. Fiona White suggested that Vehicle Activated Signs and Community Speedwatch could be implemented. The Local Highways Manager explained the reasons for the written response given.

The Committee agreed the written response:

that no further action be taken to progress traffic calming for this road, but that Surrey Police be asked to give greater attention to Northway, perhaps by installing a 'Speed Visor' sign to determine the extent of the speeding problem.

Reason for decision:

The low accident rate does not justify traffic calming but other measures may be used to address some of the issues raised.

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60/07 WRITTEN PUBLIC QUESTIONS [Item 5]

There was one written public question (jointly from Merrow Residents Association and CPRE) which is appended, with the answer, to these minutes. Patrick Robson (on behalf of Merrow Residents Association) asked for clarification on parts 1 and 9 of the question. Guildford Borough Council's Head of Environmental Policy and Design responded.

(The question from Gaynor White was listed on the agenda paper in error.)

61/07 WRITTEN MEMBERS' QUESTIONS [Item 6]

There were no written Members questions.

62/07 SURREY COUNTY COUNCIL'S DRAFT STRATEGY FOR WORKING WITH THE VOLUNTARY AND COMMUNITY SECTOR [Item 7]

The SCC Strategy & Policy Projects Manager gave a presentation about the draft strategy, the key areas of the strategy, the process of consultation and some issues that have already been raised during the consultation so far.

Members made various comments on the draft strategy, as part of the consultation:

- Eddie Owen noted the diversity of voluntary organizations and that a move from grants to contracts may not suit all voluntary groups in helping them develop services.
- Sarah Di Caprio agreed that small organizations do not want obstacles.
- Jenny Wicks noted that Service Level Agreements do give a helpful degree of certainty of funding to organizations.
- Fiona White welcomed the proposal that more payments be made by SCC on time. She was concerned that SCC services were to be asked to take ownership of SCC's relationship with parts of the Voluntary and Community Sector (VCS), when they themselves were under pressure of budget cuts and workloads. As a member of Guildford's Voluntary Grants Panel (VGP) she welcomed any certainty of funding contributions to the Panel so that more long-term planning can be done. She argued that contracts are not always appropriate ways of funding some organizations.
- Tony Rooth drew a distinction between organizations with paid workers funded by the community, and those staffed by volunteers.
- Pauline Searle (the SCC representative on the VGP) said that voluntary groups want information and feedback.

Reason for decision:

To contribute to a strategy that should help to improve relations with, and support to, the VCS, to help address SCC's funding position and to respond to government guidance.

63/07 SAFER GUILDFORD PARTNERSHIP UPDATE [Item 8]

Members made various comments:

- Tony Rooth queried whether cycle thefts and tool thefts should be priority issues

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- Jenny Wicks said that there had been a loss of focus on local Guildford priorities because of the county-wide Local Area Agreement
- Caroline Reeves felt there had been an upward trend in litter and graffiti problems

The Area Director and the Safer Guildford Partnership Manager responded to comments and questions.

The Committee:

- (i) noted the contents of the report, and the performance of the partnership to date.
- (ii) noted the legislative, structural, governance and financial challenges being faced
- (iii) commented on possible priorities for the 2008-2011 Community Safety Strategy
- (iv) considered pooling any future Local Committee Members revenue allocations e.g. 10% for community safety projects
- (v) agreed that Cllr Fiona White continue to represent the Local Committee on the Safer Guildford Partnership Executive.

Reason for decision:

To ensure that Surrey County Council is engaged locally and strategically at a political level.

Members agreed the Chairman's suggestion that SCC's Executive be asked (via a letter from the Chairman to the Executive Member for Safer and Stronger Communities) to consider a more equitable distribution of SCC funds to Crime and Disorder Reduction Partnerships based on the size and needs of the borough, and an increase in the amount, which has been the same over the last 4 years.

In relation to recommendation (iv) Members did not agree to pool current or any future funds, but several individual Members indicated that they would propose their remaining allocations for this year at the 12th February 2008 meeting, for Community Safety issues.

**64/07 SELF RELIANCE UPDATE ON PROJECTS AND STRONGER COMMUNITIES
STRATEGY [Item 9]**

Members made various comments:

- Tony Rooth and Marsha Moseley questioned what benefit the approach described in the report actually brings for residents, indicating that extra funding was needed, including funding for youth services and libraries.
- Fiona White argued that stronger communities are safer communities, and detailed some of the work of the Community Development Worker in Westborough ward: setting up a residents association, co-ordinating activities to make the area safer, supporting youth activities, finding venues for young people, organising volunteers to help run a youth café – at the same time saving the costs of paid workers and supporting the community to help itself. She expressed concern that the benefits of the North Guildford Project might be lost just as the communities there are starting to gain more confidence.
- Sarah Di Caprio said that the Committee should do its utmost to address the pockets of relative deprivation found across Guildford borough despite its apparent affluence.

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- Pauline Searle welcomed the work of the Community Development Workers; in Stoke ward they had, among other things supported the development of a community garden and helped residents in various ways.

The Committee:

- (i) Noted the progress of partnerships and projects in delivering social inclusion work
- (ii) Agreed that the SCC Self Reliance policy and budget need urgent renewal to address issues of social exclusion in pockets of relative deprivation in Guildford borough
- (iii) Commented on ways in which Committee Members can contribute to and influence the new policy and resource for 2008 onwards.

Reason for decision:

To help address both challenges and opportunities in the forthcoming months and to determine the future direction of the work.

In relation to recommendation (iii) Members agreed that the Chairman write to the Executive Member for Safer and Stronger Communities advocating the position outlined in recommendation (ii).

**65/07 ALLEGED PUBLIC FOOTPATH FROM HORSHAM ROAD, HOLMBURY
ST. MARY TO BRIDLEWAY No. 20 ABINGER [Item 12]**

Tony Rooth spoke on behalf of David Davis seeking a deferral of a decision to allow time for extra evidence to be submitted and an alternative route to be investigated. He argued it would be better for the matter to be resolved by all parties so that the costs of a Public Enquiry be avoided. Roy Hogben felt that the investigation of the matter was complete and there was nothing to be gained by delaying a decision. Jenny Wicks said that although one of the objectors may have been given incorrect information when she bought her property, the Committee is considering a different matter i.e. the evidence of usage of the route.

The SCC Countryside Legal Team Manager said that

- There was no new evidence to consider
- Objectors can continue to object and seek determination by the Planning Inspectorate
- SCC Local Committee in Mole Valley received the same report and agreed the recommendations for the part of the route in their area
- This route has a particularly high number of users
- There is no evidence that previous landowners refused access
- An objector can apply for the route to be altered, once any map modification order is confirmed, if there is a clear benefit to the public
- There is no alternative suitable route in this area

The Committee agreed:

(i) that public footpath rights are recognised over the route A – B – C – D – E on drawing 3/1/68/H26, attached as **ANNEXE B**, and that the application for a MMO under sections 53 and 57 of the Wildlife and Countryside Act 1981 to modify the Definitive Map and Statement by the addition of a footpath is approved. The route will be known as Public Footpath no. 600, Shere and Abinger.

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(ii) that a legal order should be made and advertised and if objections are received it will be submitted to the Secretary of State for Environment, Food and Rural Affairs for confirmation

Reason for decision:

The user evidence appears to show regular unhindered use from 1939 to 2006. Thirty three show evidence of 20 years use within the relevant period. The officer's conclusion is that the public has acquired footpath rights over the route

Tony Rooth abstained from this decision.

**66/07 ON-STREET PARKING, TRAFFIC MANAGEMENT ACT 2004, ONSTREET
PAY & DISPLAY TARIFFS AND CAR CLUB [Item 13]**

The Local Highways Manager referred to the addendum sheet that had been circulated to Members, explaining that SCC's Executive will meet on 18th December 2007 making it no longer necessary for the Local Committee to make all the resolutions in the original report. The addendum (attached to these minutes) has the effect of deleting recommendations (i) and (ii) and part (a) of recommendation (iv) in the report. The Committee agreed to recognise the addendum and its new recommendations.

The Committee agreed:

(i) that the tariff for on-street pay and display is increased by 10p per half hour so that the charge becomes 70p per half hour except in Pewley Hill and Harvey Road where it will be 50p per half hour. The charge, as now, will apply 8.30am to 6.00pm Monday to Saturday.

(ii) that the changes to the traffic regulation orders and the change to the pay and display tariffs, are advertised and come into force on 31 March 2008.

(iii) that officers start to identify a network of on-street spaces that could be used to expand the car club and that if necessary consult with residents and other road users on their views.

Reason for decision:

To help improve the availability of space and increase funds available for Park and Ride. To allow the changes to the traffic regulation orders and the change to the pay and display tariffs to come into force on 31 March 2008. To help reduce parking pressure on-street by giving residents access to a car without having to own one.

**67/07 PROGRESS WITH PARK AND RIDE SITES – NORTHERN CORRIDOR [Item
14]**

Bob McShee (Chairman Worplesdon Parish Council) addressed the Committee welcoming the wide consultation being proposed, but raising concerns about the detrimental effect on Whitmore Common, adherence to conservation regulations and reference to Surrey Wildlife Trust's proposals in Guildford Borough Council's Special Protection Area Avoidance Strategy.

Jenny Wicks raised concerns on behalf of Mike Nevins that every site should be considered and the public consulted.

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The Committee agreed:

- (i) That the detailed work set out in the report, including public consultation, be undertaken.
- (ii) That, following this work, a further report on the results and conclusions be made to the Committee in due course.

Reason for decision:

To progress further detailed work to inform the site selection and acquisition processes.

68/07 MINOR IMPROVEMENTS PROGRAMME REVIEW [Item 15]

Members made various comments:

- Schemes should be given extra priority where communities and parish councils have given input into initial work
- Detail on new schemes provided in Annexe D is welcome
- Cllr Diana Lockyer-Nibbs asked that an HGV ban on Cobbetts Hill Road should now be reconsidered

The Local Highways Manager explained that some schemes had not progressed due to lack of staff to design the schemes, and undertook to ask Surrey Police to consider relocating a Vehicle Activated Sign to Manor Road in Stoughton.

The Committee agreed:

- (i) that the progress made in delivering the minor improvements programme since last year be noted, including the completed projects set out in **ANNEXE A**.
- (ii) that the list of schemes remaining in the forward programme as set out in **ANNEXE B** be noted.
- (iii) that the recommendations of the Transportation Task Group regarding new schemes put forward since last year be approved as set out in **ANNEXE C**, supported by the detail in **ANNEXE D**.
- (iv) that, subject to the decision taken on recommendation (iii), a feasibility study into the proposed pelican crossing on the A3100 Portsmouth Road should proceed during 2007/08, funded from the current projected underspend.
- (v) that officers be authorised to proceed with any necessary actions including traffic orders, advertisements and notices of intent in order to deliver these projects as soon as 2008/09 budgets are known.

Reason for decision:

To deliver the minor improvements programme projects as soon as 2008/09 budgets are known.

69/07 SPEED PRIORITISATION 2008/9 [Item 16]

Chris Carter of Effingham Residents and Ratepayers Association addressed the Committee, describing the A246 Guildford Road, Effingham route (item 3 in Annexe B) and some of the accidents and near misses that have occurred. Anthony Clark of Effingham Parish council also sought a lower speed limit on this route citing other similar roads which have a 40 mph limit.

Liz Hogger welcomed the Task Group's recommendation in regard to Dirtham Lane but queried the officer and Task Group recommendations on the A246 given

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the number of (speed related) accidents on this route compared to others in both Annexe A and B.

While some Members were in favour of referring the decision on the A246 back to the Task Group, more Members supported Liz Hogger's proposal (seconded by Sarah Di Caprio) to overrule the Task Group's decision on the A246.

The Committee agreed to overrule the Task Group recommendation not to proceed with assessment of a requested speed limit on the A246 Guildford Road, Effingham, and:

(i) that the updated Speed Limit programme shown in ANNEXE A & ANNEXE B (revised as above) be approved and Officers be authorised to progress the assessment and implementation of these during the 2008/2009 financial year, subject to the level of funding available and to their meeting the requirements of the County Council's Speed Management Policy.

(ii) that where appropriate, Parish Councils or others be invited to consider making a financial contribution towards these schemes.

(iii) that the intention of the County Council to make the necessary speed limit orders be advertised and that if no objections are maintained, the various orders be made.

Reason for decision:

To include schemes in the speed limits programme and deliver the programme as soon as 2008/09 budgets are known.

**70/07 EFFINGHAM COMMON ROAD: OBJECTION TO PROPOSED SPEED LIMITS
[Item 17]**

Andrea Lightfoot (Effingham Parish Councillor and instigator of a petition to the Committee on this issue) addressed the Committee in support of the officer recommendations, citing particularly the different vulnerable road users in this area.

The Committee agreed that:

(i) that the objection to the proposed 40mph speed limit on Effingham Common Road, Effingham be overruled.

(ii) that the intention of the County Council to make an appropriate Speed Limit Order under Section 84 of the Road Traffic Regulation Act 1984, the effect of which would be to lower the existing speed limit of 50mph to 40mph on the C43 Effingham Common Road, Effingham, be published, the Order be made and the scheme implemented.

Reason for decision:

To proceed with the speed limit as proposed.

71/07 PROPOSALS FOR THE COMMITTEE'S REVENUE ALLOCATIONS [Item 10]

A number of Members indicated that they would propose their remaining allocations for use by the Safer Guildford Partnership at the February 12th meeting of the Committee.

The Committee:

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- i). noted the allocations agreed under delegated authority from the 2007/8 budget since the last meeting (paragraph 3)
- ii). approved the proposed expenditure Members' Revenue Allocation budget listed in paragraph 4 (and detailed in Appendix A), i.e.:
 - a. £7,000 for lay by at Ash Vale Health Centre (Marsha Moseley)
 - b. £2,000 for Carers Support Guildford (Eddie Owen £500, Fiona White £500, £1000 Sarah Di Caprio)
 - c. £3,000 for installation of fire & ice garden at Walsh Junior School (Tony Rooth £2000/Marsha Moseley £1000)
 - d. £1,813 for guard railing at Onslow Infants School (David Goodwin)
 - e. £1,700 for insulation at East Horsley Village Hall (Bill Barker)
 - f. £4,000 for safety improvements at Abbeyfield Home, Pirbright (Mike Nevins)
 - g. £1,428 for the path project for the Fox Corner Community Wildlife Association (Mike Nevins)
 - h. £4,040 for Extending Opportunity (Sarah Di Caprio)

Reason for decision:

To enhance the wellbeing of Guildford residents.

72/07 FORWARD PROGRAMME [Item 11]

The Committee agreed the Forward Programme 2007/8, as outlined in Appendix 1 of the report.

Reason for decision:

To enable officers to prepare the necessary reports.

[Meeting ended 10.15 p.m.]

.....(Mr Bill Barker - Chairman)

Contact:

Dave Johnson (Area Director)

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The next meeting of the Committee will be on Tuesday 12th February 2008 at 7pm at Lord Pirbright's Hall, Pirbright.



SUMMARY OF PETITIONS

**SURREY COUNTY COUNCIL
LOCAL COMMITTEE (GUILDFORD)**

13th DECEMBER 2007

SUMMARY

This report shows the status of recently received petitions to the Committee together with an update on progress made.

GUILDFORD B.C. WARD(S)

COUNTY ELECTORAL DIVISION(S)

WESTBOROUGH

GUILDFORD WEST

LEAD OFFICER	DEREK LAKE, LOCAL HIGHWAYS MANAGER
TELEPHONE NUMBER	01483 517501
BACKGROUND PAPERS	Petitions referred to in the report

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PETITIONS

ITEM 4

Principal petitioner/ organisation	Date received	Division / Ward	Summary of concerns and requests	Date reported to GLC	Proposed action
<p>Mr. Brian Carroll on behalf of 86 residents of Northway (58 households out of a total of 79), plus 1 further signatory from Southway.</p>	<p>9.11.07</p>	<p>Guildford West / Westborough</p>	<p>"We the undersigned seek urgent action of the long term problems of speeding vehicles, damage to parked vehicles, increasing heavy traffic problems and Northway having become a rat-run! We feel that all of the above points are putting our lives at risk, and untold pressure on our neighbourhood!"</p>	<p>13.12.07</p>	<p>Officers have discussed the petition very briefly with Mr Carroll. His favoured solution is some form of traffic calming - probably speed cushions as installed nearby in Southway. In the three and a half years since January 2004 there have been 3 personal injury collisions; 1 was alcohol related, 1 was caused by a driver having a fit or other seizure and 1 was a cyclist hit by a vehicle reversing out of a driveway. None of these would have been prevented by traffic calming. The road is some 480 metres in length, and traffic calming would cost in the region of £70,000 including design and consultation costs. Traffic calming is always controversial, and officers receive many requests to have existing schemes removed.</p> <p>In view of the low accident rate, officers' recommendation is that no further action be taken to progress traffic calming for this road, but that Surrey Police be asked to give greater attention to Northway, perhaps by installing a 'Speed Visor' sign to determine the extent of the speeding problem</p>

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WRITTEN PUBLIC QUESTIONS

ITEM 5

K MELDRUM, CHAIRMAN, MERROW RESIDENTS' ASSOCIATION
& T HARROLD, CHAIRMAN CPRE SURREY

Q1 Merrow Park and Ride

- Given that the roundabout and access to the Merrow P&R was completed at a cost of around £1million over a year ago and
- Given that the Archaeological survey of the golf course site was completed in June 2007 and
- Given that the contract for construction of the P&R was reduced to a shortlist of two by September 2007:

Can an update on the P&R be provided including:

- 1 Has the contract for construction of the car park been awarded yet and, if so, to whom?
- 2 Who will be responsible for the management of this contract?
- 3 Is it still a prerequisite that construction of an 18 hole golf course and clubhouse will proceed at the same time?
- 4 If for any reason construction of the golf course does not proceed will GBC continue unilaterally to establish a P&R on this site?
- 5 If so will the car park be constructed with a capacity of 507 vehicles (i.e. including the golf/leisure club element) or of 337 vehicles (i.e. excluding the golf/leisure club)?
- 6 What is the latest estimate of the capital costs for each scenario in 5 above?
- 7 Have all necessary section 106 Agreements been signed or when are they expected to be signed?
- 8 Is there any intention to establish a bus lane along Epsom Road, and would an extra stop at the DEFRA site be considered for P&R buses in view of the proposed development on that site starting in 2008?
- 9 Is Spring 2008 a realistic target date for construction of the P&R to commence given the considerable delays to date and the recent estimated start date of September 2007?
- 10 What is the estimated annual shortfall of revenue costs for the P&R (excluding golf course input) from 2008/9?

- A**
- 1 A competitive tender exercise was completed in early summer and a contractor selected but due to final and unforeseen difficulty in resolving precommencement conditions relating to the golf course there has been a delay in recording it.
 - 2 The Borough Council is responsible for the park and ride contract but will engage contractors to construct the car park and, as appropriate, advice on, for example, construction design and management regulations.

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WRITTEN PUBLIC QUESTIONS

ITEM 5

- 3 Condition 12 of planning permission 01/P/01627 states that the club house building shall be used solely as a golf club house with associated and ancillary health and fitness centre and for no other purpose. Condition 13 ensures that the club house building shall not be brought into use until the park and ride and the golf course have been constructed and are available for use. It should be noted, however, that the club house building and the golf course will not necessarily be constructed at the same time but occupation of the club house building is not permitted until the park and ride and the golf course are available for use.
- 4 If the golf course did not proceed, a separate negotiation would be required with the landowner and it is not, therefore, possible to answer that hypothetical question at this stage.
- 5 Again, this question assumes a failure to develop the golf club and, therefore, the premise on which it is based is subject to the same negotiation as applies to the previous question. The planning permission, however, relates to the golf course with its car park and the park and ride separately and any new arrangement would be subject to a new planning application.
- 6 The capital cost estimated for the construction of the park and ride car park only with its associated facilities is in the region of £1.6 million. It is not appropriate to speculate in respect of a larger park and ride site and the cost of development of the golf course and its associated facilities is a private matter for the developer.
- 7 All of the necessary Section 106 Agreements have been signed.
- 8 Surrey County Council is commissioning a study of the feasibility of potential future bus priority measures in Guildford beyond those already implemented or planned. The scope of this study includes the corridor from the Merrow site to the town centre, and covers all forms of bus priority including bus lanes. No decision has been taken regarding bus stops, but the primary purpose of a park and ride system is to enable quick and convenient transport between the park and ride site and the town centre and that remains the priority.
- 9 It is anticipated that development will commence in Spring 2008. There have been a series of frustrating delays following the tender process in the early summer which were occasioned first by negotiation over the precommencement conditions relating to the golf course itself, which is tied to the park and ride by stringent conditions attached to the planning permission. There is also a need to satisfy the regulatory regime administered by the Environment Agency as it has control over the ongoing management of the quarry area. The first - relating to the precommencement conditions is now resolved to GBC's satisfaction although there has been an agreement to phase the golf course development and therefore some details relevant to the second phase are still awaited. The second relating to the Environment Agency is not yet concluded. This is a matter for the developer to deal with the EA. It is hoped that will be resolved shortly.
- 10 No further work has been carried out on this since the figures published in previous Committee reports.



**ON STREET PARKING,
TRAFFIC MANAGEMENT ACT 2004,
ON-STREET PAY AND DISPLAY TARIFFS & CAR
CLUB**

**SURREY COUNTY COUNCIL
LOCAL COMMITTEE (GUILDFORD)**

13th DECEMBER 2007

KEY ISSUE

This report is an addendum to the report at Item 13 on this agenda.

SUMMARY

A number of decisions required by the Traffic Management Act are now to be taken by the County Council's Executive. This addendum clarifies the position.

Report by

Surrey Atlas Ref.

SCC LOCAL HIGHWAYS MANAGER

N/A

GUILDFORD B.C. WARD(S)

COUNTY ELECTORAL DIVISION(S)

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ADDENDUM ITEM 13

- 1 The changes in on-street parking enforcement required by the Traffic Management Act are set out in the report at Item 13 on this agenda. The original proposal was that these changes would be agreed across the entire County by Surrey County Council's Executive. It later became necessary to defer the Executive report, and in order to ensure continuity in parking enforcement in Guildford, the necessary information and recommendations were incorporated into the Item 13 report. Subsequently the Executive report has now been brought forward to 18 December, so the decisions will now be taken at that meeting.
- 2 The report to the Executive is likely to be largely identical to the report at Item 13. The final version is in preparation at the time of writing, but the recommendations are likely to be as follows:
 - (1) Surrey County Council adopt band 2 as the penalty charge levels for on street enforcement in Surrey as part of the introduction of civil parking enforcement.
 - (2) The Executive agree to advertise the changes to the level of penalty charge and the changes to the relevant traffic regulation orders in order that they comply with the Traffic Management Act 2004
- 3 It has recently become clear that although the changes are required to comply with legislation, we will still need to advertise these and invite objections. Accordingly a further recommendation may be moved at the meeting of the Executive to the effect that, in the event that any objections are maintained to the changes to the Traffic Regulation Orders, the Highways Group Manager (East or West) in liaison with the appropriate Local Committee Chairman be authorised to overrule these on the grounds that the proposed changes are a legislative requirement.
- 4 In view of the above, the following changes are necessary to the report and recommendations at Item 13 on this agenda:
 - (a) Paragraphs 1 to 12 are now presented for information only.
 - (b) Recommendations (i) and (ii) are withdrawn.
 - (c) Recommendation (iv)(a) is withdrawn, but the remainder of that recommendation stands.

CONTACT OFFICER	DEREK LAKE, SCC LOCAL HIGHWAYS MANAGER
TELEPHONE	01483 517501
BACKGROUND PAPERS	None
